

PTO MEETING MINUTES

Date: 03/04/2024

Time: 5:45 PM

Facilitator: Michelle Tandle

IN ATTENDANCE

Michelle Tandle, Melinda Murdock, Beth Koncelik, Justin Ritchey, Colleen Andrew, Gabrielle Pedersen, Danielle Smith, Mallory Murphy, MJ

APPROVAL OF MINUTES

The minutes were discussed from the Special January Meeting – no edits were needed.

TREASURER'S REPORT (COLLEEN ANDREW)

The deposit from Gertrude Hawk was a little over \$5,800, we get a little over 50% so we have about \$2,900 right now and we may have a little more from online orders.

NEW BUSINESS

Talent Show (Michelle Tandle): In the past the PTO has provided snacks for this. The PTO has water and snacks available for this. Melinda added that this is typically a fundraiser. It was mentioned that people could buy carnations. Colleen mentioned that the show was this Thursday (3/8) and asked if there were roses left from the Holiday Shop and suggested that we could use those. Michelle to check and see how many there were. Colleen to order some bottled water to sell and Melinda to check on the snacks in the closet. Beth mentioned that some of the food had expiration dates in the next few months. Michelle to head up the event, Colleen will not be there.

Movie Night (Michelle Tandle): In the past this has been in March. Nikki and Tonya headed this up in the past. Michelle to check in to see if they will be able to do that. Colleen mentioned that there is only 1 weekend available to do that due to Spring Break. Justin suggested we do it that weekend (March 22nd) or move to April. March 22 would be the only Friday available. Justin would be available if needed for help with movies. Michelle has Migration as an option. Last year 3 parents were at the event. Nikki has the flyer and Justin can try to get the flyer ready for the March 22 event. Melinda reiterated that we need to have enough parent supervision, as children were dropped off, but it was confirmed that this was a parent supervised event. We may need to order bags of popcorn for this after checking on the snack stock. Colleen to order, if needed.

Mother's Day Fundraiser (Michelle Tandle): It was confirmed that the PTO did not do a fundraiser for Mother's Days in the past few years.

National Bile Safety Month/Bike-a-Thon (Michelle Tandle): Nikki and Michelle head this up and it is in May. Michelle has a lot of items left over from last year. The only thing that is needed is tags to track how many laps are made. Bike to School Day is May 8th. The Bike-a-Thon takes place at the school at the two circles. Michelle and Nikki discussed looking into the parking lot for more space to ride and rather than making it mandatory for them to ride based on grade level that it be revisited that they ride based on skill level. Colleen directed Michelle to get in touch with whoever is leading the day for help with those items. Gabby mentioned that stopping each lap to count the lap created a lot of crashes and caused congestion and suggested that we find a different way to count that. Rain date decided was 05/14/2024.

OLD BUSINESS

Parent Representative Update (Michelle Tandle): Michelle asked Danielle if she would be ok with being Parent Representative and provided clarification on position. She agreed to take this position within the PTO and she was voted in, unanimously.

Gertrude Hawk Distribution (Michelle Tandle): Orders are slated to come in the week of 3/16 but Michelle will not have the actual date until it is a little closer. The PTO will need volunteers to sort and distribute. Justin and Michelle volunteered for this and will need a class list. Colleen said Margaret can have that ready. Danielle asked if there is a class list that the PTO could have available to use throughout the year, as this is something that is frequently requested, that could be stored in the Main Office. Due to the frequent updates to the list this is something that needs to be requested each time.

Change Challenge: The last day for the Change Challenge is 3/15 but there is no school so 3/14 will be the last day. Nikki and Michelle will be taking care of that and reporting what house got the most change. There will be a pizza party for the house with the most points. There was a question about what a pizza party would entail. Melinda clarified that this would be at the end of the day, as all children need to be provided with school lunch. Melinda will take care of ordering, and this will be through Dante's. Melinda will also work with Teachers of winning house to get children pulled from classes for the party in the cafeteria. Justin volunteered to help with handing out pizza or cleaning up, if needed. The pizza party will be 3/22 at the end of the day.

OTHER DISCUSSION ITEMS

Fundraiser Agenda (Michelle Tandle): Michelle mentioned that we need to set up an agenda to help with the fundraiser and who will head up the projects. Colleen said this could easily be done in June. Main ones are the Read-a-Thon, Gertrude Hawk, and Dances. Discussion around Holiday Shop and that this fundraiser needs to be planned ahead. Michelle also mentioned a more community-based fundraiser. Tabling this all until June's meeting.

Teacher Appreciation Week (Gabrielle Pedersen): Gabby reminded everyone that Teachers Appreciation Week is in May. The PTO usually orders Bella Michaels for the Teachers – will need volunteers for that. There will be a subgroup to figure that out. Beth also suggested that the PTO plan a "Stock the Staff Room". Beth to reach out to PTO group with more information on that.

RIF (Danielle Smith): Danielle reminded everyone that RIF is May 8th, sorting day will be May 1st. The PTO will need 1 or 2 volunteers for sorting day and May 7th for setup. Michelle suggested not to do the Teacher Appreciation Lunch the same day as the RIF.

Field Day Requests: Question was brought up if Mr. Slater has had any requests for items for field day or if he was waiting to see how much was earned from fundraiser. Coleen to follow up with him on that. Colleen suggested that the PTO match whatever funds were raised by Change Challenge. The PTO agreed on this.

COMMITTEE REPORTS

None at this time.

ANNOUNCEMENTS

None at this time.

NEXT MEETING

Next meeting to be held on 04/29/2024 at 5:45 pm via Zoom.

